FREE SAMPLE PAGES · FROM THE HALIVS HOST KIT ($19) · NOT THE FULL KIT

Turnover cleaning checklist

In the order that saves time, so a new cleaner can run it on day one and get your result.

Property _____ Date _____ Cleaner _____ Next check-in _____

1 · WALK-THROUGH FIRST

- [ ] Photo anything damaged or left behind
- [ ] Windows open, bins emptied in every room
- [ ] Strip beds, start the first laundry load
- [ ] Load the dishwasher
- [ ] Top to bottom, dry before wet

2 · BATHROOMS

- [ ] Hair: shower, sink, floor
- [ ] Toilet, incl. base and behind the seat
- [ ] Mirror, taps, shower glass
- [ ] Towels: ____ bath ____ hand per guest
- [ ] Bath mat fresh, bin emptied

3 · KITCHEN

- [ ] Fridge empty and wiped
- [ ] Toaster crumbs, cutlery drawer
- [ ] Stovetop, microwave, counters
- [ ] Dishes dry and put away
- [ ] Coffee machine emptied and rinsed

4 · BEDROOMS + LIVING

- [ ] Beds made: no stains, no creases
- [ ] Pillows match, spare blanket in place
- [ ] Under sofa cushions and beds
- [ ] Remotes, switches, handles wiped
- [ ] Dust surfaces, mirrors streak-free

5 · RESTOCK TO COUNTS

- [ ] Toilet paper: ____ per bath + ____ spare
- [ ] Coffee + filters: _____
- [ ] Dish soap, sponge, dishwasher tabs
- [ ] Hand soap, shampoo, body wash
- [ ] Trash bags, paper towels

6 · RESET + LOCK (LAST)

- [ ] Welcome book back, open to page 1
- [ ] WiFi card in its frame, matches router
- [ ] Fridge sheet + checkout list in place
- [ ] Thermostat + lights to arrival setting
- [ ] Floors last, on the way out
- [ ] Door code checked · door locked

NOTES FOR THE HOST Damage, low stock, lost items — photo first, with the date.

WANT THE REST ALREADY LAID OUT?

Host Kit Complete — $19

One-page turnaround checklist · host ops spreadsheet (turnaround + inventory tabs) · welcome book
Fridge sheet · WiFi cards · guest checkout list · PDF, DOCX + XLSX · one-time, no subscription

https://halivs.gumroad.com/l/host-kit-complete hello@halivs.com · halivs.com

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Full set: Halivs Host Kit, $19 one-time · halivs.gumroad.com/l/host-kit-complete →

FREE SAMPLE PAGES · FROM THE HALIVS HOST KIT ($19) · NOT THE FULL KIT

House rules

Short house notes, worded once. Fill in the blanks, print, and keep them in step with your listing.

WELCOME · A FEW HOUSE RULES HALIVS

Thanks for staying at _____

A few notes so everyone has a calm stay — you, the neighbors, and the next guest.

QUIET HOURS	From _____ pm to _____ am. Voices and music low — sound carries.
GUESTS	Up to _____ guests overnight, as booked. Daytime visitors are welcome — message us first.
SMOKING	No smoking or vaping anywhere on the property — balcony and porch included.
PARTIES	No parties or events.
PETS	☐ Not allowed ☐ Welcome with notice Note: _____
PARKING	Park in _____. Cars: _____. Street rule: _____
TRASH	Bins are _____. Collection day: _____
CHECKOUT	By _____. Lights off and lock the door. Used dishes in the sink, please. Please leave the beds as they are — we take care of the rest.

Something broken or unclear? Tell us early — we would rather fix it today.

Host contact _____

HOW TO USE

1. Fill in the blanks by hand (or in any PDF annotator) and tick the pets option that fits.
2. Keep the listing rules the same: guest count, quiet hours, events, pets, smoking. Parking, trash and checkout are friendly notes.
3. Print at 100% on US Letter. Frame it, or put it on the first page of your welcome book.

WANT THE REST ALREADY LAID OUT?

Host Kit Complete — $19

16-page welcome book with a house rules page · fridge sheet · WiFi cards · checkout + turnaround lists
Print-ready PDF + editable DOCX you type over · one-time, no subscription

https://halivs.gumroad.com/l/host-kit-complete

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FREE SAMPLE PAGES · FROM THE HALIVS HOST KIT ($19) · NOT THE FULL KIT

Guest WiFi card

Print once. Put it where guests look. Stop answering the same WiFi text.



Cut to 4 × 6 in · print on card stock · type into the fields or write by hand

HOW TO USE

1. Type your network name and password into the two fields (Preview, Acrobat or Edge), or print and write them in.
2. Print at 100% / actual size on US Letter (card stock if you have it), then cut on the dashed guide to 4 × 6 in.
3. Optional: print a small WiFi QR code from any free generator and glue it into the dashed box.
4. Place it on the nightstand, entry console or inside a small frame.

WANT THE FULL KIT?

Host Kit Complete — $19

Welcome book · 3 WiFi styles · fridge sheet · checkout · turnaround · host ops

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