FREE SAMPLE · FROM THE HALIVS HOST KIT ($19) · NOT THE FULL KIT

Turnover cleaning checklist

In the order that saves time, so a new cleaner can run it on day one and get your result.

Property _____ Date _____ Cleaner _____ Next check-in _____

1 · WALK-THROUGH FIRST

- [ ] Photo anything damaged or left behind
- [ ] Windows open, bins emptied in every room
- [ ] Strip beds, start the first laundry load
- [ ] Load the dishwasher
- [ ] Top to bottom, dry before wet

2 · BATHROOMS

- [ ] Hair: shower, sink, floor
- [ ] Toilet, incl. base and behind the seat
- [ ] Mirror, taps, shower glass
- [ ] Towels: ____ bath ____ hand per guest
- [ ] Bath mat fresh, bin emptied

3 · KITCHEN

- [ ] Fridge empty and wiped
- [ ] Toaster crumbs, cutlery drawer
- [ ] Stovetop, microwave, counters
- [ ] Dishes dry and put away
- [ ] Coffee machine emptied and rinsed

4 · BEDROOMS + LIVING

- [ ] Beds made: no stains, no creases
- [ ] Pillows match, spare blanket in place
- [ ] Under sofa cushions and beds
- [ ] Remotes, switches, handles wiped
- [ ] Dust surfaces, mirrors streak-free

5 · RESTOCK TO COUNTS

- [ ] Toilet paper: ____ per bath + ____ spare
- [ ] Coffee + filters: _____
- [ ] Dish soap, sponge, dishwasher tabs
- [ ] Hand soap, shampoo, body wash
- [ ] Trash bags, paper towels

6 · RESET + LOCK (LAST)

- [ ] Welcome book back, open to page 1
- [ ] WiFi card in its frame, matches router
- [ ] Fridge sheet + checkout list in place
- [ ] Thermostat + lights to arrival setting
- [ ] Floors last, on the way out
- [ ] Door code checked · door locked

NOTES FOR THE HOST Damage, low stock, lost items — photo first, with the date.

WANT THE REST ALREADY LAID OUT?

Host Kit Complete — $19

One-page turnaround checklist · host ops spreadsheet (turnaround + inventory tabs) · welcome book
Fridge sheet · WiFi cards · guest checkout list · PDF, DOCX + XLSX · one-time, no subscription

`https://halivs.gumroad.com/l/host-kit-complete` hello@halivs.com · halivs.com

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Full set: Halivs Host Kit, $19 one-time · halivs.gumroad.com/l/host-kit-complete →